

BY-LAWS OF THE FRANKLIN COUNTY SADDLE CLUB INC.

ARTICLE I

Sec. 1 Franklin County Saddle Club, Inc.

ARTICLE II

Object

Sec. 1 This organization is formed to promote the association of horsemen desiring to advance the interest of good horsemanship and support youth interest in horsemanship.

ARTICLE III

Membership

Sec. 1 In accordance with the objectives above, horseman, both men and women and their immediate families, who desire to associate for the purpose of advancing the interest of good horsemanship and promote youth activities in horsemanship, can become members.

Sec. 2 In addition to regular members there shall be honorary members, and lifetime members. Honorary members shall have the privilege of the Club, except the right to vote or hold office. Lifetime members shall have the privileges of the Club and the right to vote and hold office.

Sec. 3 No application for regular membership in the Club shall be received from any person who is not a citizen of the United States, nor shall any application for regular membership be received from any person under the age of eighteen years. Resignation of members shall be in writing.

Sec. 4 There shall be four kinds of paid memberships: Individual or Family Propitiating, Individual or Family. A Family membership is composed of at least one adult eighteen years of age and over and his or her legal dependents to the age of eighteen, or a student who has not completed their senior year of college. Family Propitiating membership is composed of at least one adult eighteen years of age and over and his or her legal dependents to the age of eighteen who are unable to contribute to Club functions or money-making projects and shall pay an additional fee. Lifetime membership is composed of at least one adult eighteen years of age having been elected by the Membership.

Sec. 5 Individual and Family memberships are required to volunteer their time during club activities, workdays and throughout the year. The FCSC Board will assign a dollar amount for each volunteer hour. FCSC will bill for volunteer hours not completed on November 1st of each year limited to the difference between the propitiating and non-propitiating membership.?

ARTICLE IV

Honorary and Lifetime Member(s)

Sec. 1 Honorary Member(s): Person(s) eminent in horsemanship, literature, art, music, drama, science, or citizenship who have, through their ability or talents, furthered the perpetuation of the Club, are eligible by a two-thirds vote of the regular members present at any regular meeting to be voted an honorary member of the Club for the current calendar year.

Sec. 2 Lifetime Member(s): Person(s) who, having devoted years of active service to the club, (officers, chairpersons, committee work, etc.) are eligible by a two third vote of the regular members present at any regular meeting to be voted a Lifetime member(s) of the Club, thereby waiving annual dues

ARTICLE V

Inactive Member(s)

Sec. 1 Any Regular or Honorary member of the Club who has suffered a physical disability, or illness of lengthy duration which will prevent them from taking an active part in Club affairs, or who shall have moved from the vicinity may, upon application to the Club, setting forth the full circumstances, be transferred to an inactive membership by the proper vote of two-thirds of the regular members present at any regular meeting.

Sec. 2 Should the inability of any member on the inactive membership cease, or if for any other reason they desire to again become a regular member; they may, upon written application to the Club and by a two-thirds vote of the regular members present at any regular meeting, be returned to regular membership.

ARTICLE VI

Fees and Dues

- Sec. 1 Dues for membership(s) are to be determined by the Membership at the Oct.-Nov. regular meeting and become effective January 1.
- Sec. 2 Dues shall be paid for the current year by January 31. The amount is to be determined by the membership at the October/November meeting of the preceding year.
- Sec. 3 Members are to be notified in writing when dues are thirty (30) days in arrears.
- Sec. 4 Members in arrears 60 days (March 31) shall be suspended and lose all Club privileges. For Reinstatement, full current year's dues must be paid. Once a member is dropped, to rejoin, he or she must reapply and by those members present at the next meeting shall be voted upon.
- Sec.5 New members joining from Oct-Dec of current year will pay 25% of annual membership dues.

ARTICLE VII

Election to Regular Membership

- Sec. 1 All applications for membership shall be presented at a meeting. It shall be signed by the applicant with membership fee to accompany application.
- Sec. 2 Voting on the applicant(s) shall be at the time of application at a regular meeting with a majority of the regular members present approving the application. If there is no regular scheduled meeting the Board of Directors will have the authority to act on the application.

ARTICLE VIII

Officers and Duties

- Sec. 1 a. Elected officials shall be President, Vice-President, Secretary and Treasurer.
b. The Board of Directors shall consist of President, Vice-President, Secretary, Treasurer and three past Presidents or their elected replacements (see Article VIII Section 11.)
- Sec. 2 The President, Vice President, Secretary, Treasurer and three past Presidents or elected replacements shall comprise the Board of Directors (seven total members). They shall perform such duties as shall be assigned to them under these by-laws and shall vote on matters that pertain to the business and annual operation of the Club. President and/or Vice President must be present at these meetings.
- Sec. 3 The President will preside over all regular meetings and over all the meetings of the Board of Directors.
- Sec. 4 The Vice-President shall, in the absence or disability of the President, preside over all regular meetings and all meetings of the Board of Directors.
- Sec. 5 The Secretary shall have access to all the papers, records, contracts, forms and documents of the Club and shall prepare and keep such records as may be required by law for efficient administration. The Secretary shall keep records of the Club and record the minutes of all meetings. The Secretary shall issue notices and conduct the correspondence of the Club. The Secretary shall return all contracts, forms and records in their possession at the end of their term to FCSC.
- a. Contracts and forms shall be reviewed by the board in October and be ready by the January regular meeting.
- Sec. 6 The Treasurer is to receive all moneys for deposits, give receipts, deposit funds and have supervision and control over all bank deposits, statements and withdrawals in the bank designated by the Board of Directors.
- a. The Treasurer will submit a written financial statement at the end of each year or as required and perform other duties as set forth in these By-Laws.
b. FCSC events shall submit receipts to the Treasurer.
c. The treasurer will propose an annual line-item budget to be approved on by the board at the November meeting. Once approved this budget will serve as a guideline for expenditures for that year. Any expenditure outside of the annual budget must be approved by the Board of Directors.
- Sec. 7 All checks and cash of the Club shall be deposited. All bills of the Club shall be paid by check/electronic pay. Authorized signatories shall be: President, Vice-President and Treasurer. The financial records shall be available to be audited at least once per calendar year. The audit will be conducted by the Board of Directors or designated committee with the Treasurer in attendance.
- Sec. 8 Resignation of any officer or member of the Board of Directors must be in writing and the vacancy shall be filled by a special election at the next regular meeting.
- Sec. 9 No officer, chairperson, committee or member shall interfere or be assigned duties encroaching on the duties of regular elected officers as prescribed in these By-Laws.

- Sec. 10 The annual election of officers and, when necessary, the members of the Board of Directors shall be held in November. Elected Officers shall take responsibility of office at the January meeting and be introduced to the membership at the November regular meeting.
- Sec.11 The outgoing President will become a Member of the Board of Directors, taking the position of the Board Member whose term is expiring. Each outgoing President will become a Board Member for a term of three years. In the event of reelection of the President, a new Member of the Board shall be elected for a three (3) year term by the membership.

ARTICLE IX
Meetings

- Sec. 1 Regular Club meetings shall be held at least quarterly, at a place designated by notice to the membership. Only regular members in good standing shall be entitled to vote. The officiating officer, two other Board Members and members in good standing will constitute a quorum for the transaction of business.
- Sec. 2 The Board of Directors shall meet when deemed necessary by the President. The minutes of the Board of Directors meeting shall be approved by the Club, at the next regular meeting.
- Sec. 3 Special meetings shall be called when needed by the President.
- Sec. 4 All meetings and elections are to be conducted under "Roberts Rules of Order".
- Sec. 5 Notice of regular or special meetings shall be given to the membership in advance designating the time and place.

ARTICLE X
Debts

- Sec. 1 The debts of the corporation shall not be charged in any manner against any member of this corporation.

ARTICLE XI
Discipline

- Sec. 1 Any member who shall conduct themselves in an unbecoming manner, either in the Club or elsewhere, who may do, or fail to do anything calculated to disturb the harmony or impair the good name of the Club, may be reprimanded, suspended or expelled, by vote of the Membership and that such vote upon expulsion, reprimand or suspension shall be by the necessary quorum required to conduct regular business.
- Sec. 2 Any officer may be removed from office by the Membership when it is apparent that such action is required for the best interest of the Club.
- Sec.3 Action may be taken in reference to such conduct upon the initiative of the Board of Directors of the Club at any meeting. If the accused is present at said meeting he/she may rise in his/her own defense at that time and/or may request the President to set a date for future meeting for the conduct of their defense. If the accused is not present at said meeting, he/she shall be given ten (10) days notice in writing in advance of the next meeting of the Club at which accusations against him/her shall be considered. Said notice shall contain a statement of the accusations. The time limit herein set forth shall be extended by the President when it is apparent that the enforcement of said time limit would result in an injustice.
- Sec. 4 An affirmative vote of the majority of the members present at said meeting shall be necessary for reprimand, suspension or expulsion.

ARTICLE XII
Committees

- Sec. 1 Standing and ad hoc committees will be formed as needed the Board of Directors.
- Sec. 2 A committee shall consist of two or more members with representation from the Board of Directors.
- Sec. 3 Committees shall report and serve at the discretion of the Board of Directors,
- Sec. 4 The standing committees will be reviewed annually and will be as follows:
- a. Grounds
 - b. Show
 - c. Special Events
 - d. Public Relations
- Sec. 5 The members of all committees will be appointed annually at a regular membership meeting.
- Sec. 6 Committee roles and responsibilities shall be defined under business practices and policies.

ARTICLE XIII

Public Relations

Sec. 1 No information or proceedings or happenings of the Club shall be published or made available for publication by printing, pictorial reproductions, or otherwise, unless approved by the President, Secretary, Newsletter Editor or Board of Directors and in doing so if they deem it necessary they may ask for a majority vote of the membership at the regular meeting to guide their action in this matter. FCSC, its officers and members will use discretion in any and all publications.

ARTICLE XIV

Amendments

Sec. 1 Amendments to these By-Laws may be adopted by the following procedure. All amendments to be In writing, published in the newsletter, read at regular meeting of the Club, laid on the table until the next regular meeting or for thirty (30) days, before adoption by a vote of two-thirds of the regular membership present at such meeting.

ARTICLE XV

Major Expenditures

Sec. 1 Any expenditure exceeding the current budget shall be submitted at a general meeting for present members or a quorum. In case of emergency, the Board of Directors is authorized to approve a major expenditure.

ARTICLE XVI

Dedication of Assets

Sec. 1 **Irrevocable Dedication:** The property, assets, profits and net income of the Association are irrevocably dedicated to public and charitable purposes and no part thereof shall be distributed to or inure to the benefit of any director, officer or member of the Association or to the benefit of any private individual except that the Membership is empowered and authorized to pay reasonable compensation for services rendered and to reimburse expenses incurred, in either case, in furtherance of the purpose set forth in Article II of these By-Laws.

Sec. 2 **Dissolution:** Upon the winding up and dissolution of the corporation, and after paying or adequately providing for the debts and obligations of the corporation, the remaining assets shall be distributed to a nonprofit fund, foundation, or corporation that has established tax exempt status under IRS section 501(c)3, or the corresponding provisions of any further IRS law. The specific 501(c)3 corporation will be determined by the Club's membership.